

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
FEBRUARY 2, 2016 AGENDA**

Subject:	Action Required:	Approved By:
<p>Authorize the City Manager to enter into a contract with Bails and Associates for INFOR Lawson upgrade and installation services.</p> <p>Submitted By:</p> <p>Finance Department</p>	<p>Ordinance ✓ Resolution Approval Information Report</p>	<p>Bruce T. Moore City Manager</p>
SYNOPSIS	<p>A resolution to authorize the City Manager to enter into a contract with Bails and Associates for upgrade and installation services for INFOR Lawson Version 9.0.1.14 to the latest recommended INFOR Lawson Version 10. The City utilizes INFOR Lawson as its primary Enterprise Resource Planning application for Finance, Human Resources, and Purchasing.</p>	
FISCAL IMPACT	<p>Funding is available in the Information Technology allocation of the 3/8-Cent Capital Improvement Sales and Compensating Use Tax in project TS30A04.</p>	
RECOMMENDATION	<p>Approval of the resolution.</p>	
CITIZEN PARTICIPATION	<p>N/A</p>	
BACKGROUND	<p>The City desires upgrade and installation services for INFOR Lawson. After a competitive selection process through which the City received proposals from five (5) firms, it was determined by a selection committee that Bails and Associates was the most qualified firm to provide upgrade and installation services. If adopted, the City Manager would be granted the authority to enter into a contract with Bails and Associates in an amount not to exceed \$89,920 plus applicable taxes.</p>	